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**Meeting Minutes
August 11, 2015; 3:30 pm; Capital City Bank, Chiefland**

Agencies and Members in Attendance

1. Levy Tobacco Prevention Specialist / Partnership Facilitator	Kristina Zachry
2. College of Central Florida	Martha Chadburn
3. Community Member / SWAT Parent	Mike Austin
4. Bronson Middle High School SWAT Advisor	Cindy Austin
5. Palms Medical Group / Outreach and Eligibility Specialist	Jaime Hinote
6. Bronson Middle High School SWAT Member / Youth Co-Chair	Jordan Marlett
7. Bronson Middle High School SWAT Member / Secretary	Jamey Mullin
8. Florida Department of Health – Levy	Kyle Roberts
9. Suwannee River AHEC	Jodian Blake
10. Young Adult Partnership Member	Mikala Marlett

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. Jaime Hinote made a motion to accept the minutes from the June 9, 2015 Tobacco Free Partnership meeting with no changes. The motion was seconded by Martha Chadburn. The minutes were approved unanimously by a voice vote from members in attendance.

Jodian Blake from the Suwannee River Area Health Education Center gave a presentation to partnership members that included an update on cessation in Levy County over the past year. She also announced two upcoming classes for Tools to Quit, taking place in Chiefland and Williston. Additionally, working with Palms Medical Group and the Regional General Hospital in Williston have doubled the number of tobacco users referred into their cessation classes.

Martha Chadburn from the College of Central Florida Levy Center announced that the college is interested in partnering with the Tobacco Free Partnership again to offer a worksite wellness health fair for the Great American Smokeout in November and she invited the Tobacco Prevention Specialist to give a presentation at the college.

Kyle Roberts from the Florida Department of Health – Levy County updated the group about the Fall into Fitness 5k taking place in September at Fanning Springs State Park.

Bylaws and Charter Review

The partnership members reviewed the 2015-2016 Partnership Bylaws and Charter document and had no suggestions for changes. Mikala Marlett made a motion to accept the bylaws and charter as written with no changes and Jordan Marlett seconded the motion. The minutes were approved unanimously by a voice vote from partnership members in attendance.

Tobacco Prevention Program Updates

QuitDoc Foundation was recently awarded a one-year grant from CVS Health to develop and implement an alternative to suspension youth tobacco education and cessation curriculum for Levy County students.

The Tobacco Prevention Specialist gave a presentation to the partnership about the new goal areas for the 2015-2018 tobacco contract that QuitDoc Foundation has with the Bureau of Tobacco Free Florida. The policy goal

areas for this grant cycle include Point of Sale, Smoke Free Environments Other Than Housing, Tobacco Free Worksites, and Smokeless Tobacco. There will be many opportunities for partnership and SWAT members to be involved in advocating for these new policy areas.

Advisory Board Membership

The partnership facilitator, Kristina Zachry, announced the newly appointed Tobacco Free Partnership Advisory Council Members, which include: Cindy Austin as Chair, Mary Phillips as Vice-Chair, Jordan Marlett as the Youth Co-Chair, and Jamey Mullin as Secretary. Congratulations to all of our new Advisory Board members!

Partnership Advocacy

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Wrap Up and Next Meeting Details

Kristina Zachry made a motion to adjourn the meeting and the motion was seconded by Jodian Blake.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, October 13, 2015**

Time: **3:30p.m.**

Place: **Capital City Bank, Chiefland, FL**